JCEI’S

JAIHIND COLLEGE OF ENGINEERING, LIBRARY

Student Membership Form/ I-Card Data Form

M**ember No……………………….**

**The Librarian,**

**JCEI’S Jaihind College of Engineering,**

**Kuran, Junnar**

**Black Pen Sign.in the Box**

Madam,

Please enroll my name as a reader / borrower of the JCOE library, I have read the rules of the library and I will abide by these rules. Please issue me an Identity Card & Borrow Card. I attach, hear with one copy of my photograph of the identity card size. I am giving below the necessary particulars.

1. **Name In full ………………………………………………………………………………………………………………**

**(Block Letters) Surname Name Father’s/Husband’s name**

1. **Class:-…………………………. Department:-…………………………………….. Shift:- 1st / 2nd (√ )**
2. **Local Address:-**

**(Block Letters)……………………………………………………………………………………………………………………………………………….**

**………………………………………………………………………………………………………………………………………………….**

**Pin Code ………………………………………………………………………………………………………………………………………………….**

1. **Permanent Address :**

**(Block Letters) …………………………………………………………………………………………………………………………………**

**…………………………………………………………………………………………………………………………………**

1. **Parents Mob. No:-……………………….. Student Mob. No:-………………………………………**
2. **Date of Birth:- …………………………. Admission Year:- ………………………………………**
3. **Blood Group:- ………………………….. e-mail ID:-………………………………………………………………**

**Yours Faithfully,**

**………………………………**

**Signature**

**Rules for use of**

1. Books will be issued strictly against I Card and Borrow Card.
2. In case the Card is lost, member will have to communicate the librarian in written immediately to avoid misuse.
3. If the borrow Card is lost, and in case the book is taken by anybody else, then the member will be held responsible for transaction on Borrow card
4. Member will have to pay Rs. 100/- for getting duplicate I Card
5. Library fine will be charge Rs.- 2/- per day per book (*if book is return late)*
6. If book is lost member should be return the same copy of the book, or double cost of the book price.
7. At the time of living of College every member should have to return the I Card and Borrow card to obtain no dues Certificate
8. In case any misuse of the I Card is noticed the membership of the concerned member shall be cancelled immediately.

I have read the rules of the library and I will abide by these rules.

………………………………….

(Signature of the Reader)