

Refund and Cancellation Policy

(*Note – As per the guidelines and rules laid down by CET Cell Maharashtra time to time)

1. Introduction

At JCEI's Jaihind College of Engineering, we strive to provide transparency and clarity in all financial transactions. This Refund and Cancellation Policy is applicable to all students and their guardians who make payments towards admission, tuition fees, or any other services provided by the institution. By making a payment, the student/guardian agrees to the terms outlined in this policy.

2. Cancellation of Admission & Refund of Fees

- **Before the commencement of the academic session:** If the student wishes to cancel their admission before the start of the academic session(i.e. cut off date given by CET Cell, Maharashtra), the student will be eligible for a refund of the fees paid, subject to the following deductions:
 - A processing fee of 10% of the total fee.
 - Any non-refundable charges such as registration fees, application fees, etc.
- **After the commencement of the academic session:** If the student decides to withdraw after the academic session has begun(i.e. after cutoff date given by CET Cell, Maharashtra), the following conditions apply:
 - No refund will be provided if the cancellation is made after the start date of the academic session.
 - The student will be liable to pay any dues for the full academic year.

3. Refund Timeline

- Refund requests will be processed within 15 working days from the date of receipt of the cancellation request.
- Refund will be processed through the Bank/Online payment mode. (e.g., RTGS, bank transfer only).
- The processing of the refund will be completed within 30 working days after approval.

4. Non-refundable Charges

- **Application Fees:** Application fess amount is non-refundable under any circumstances.
- **Registration Fees:** Registration fees amount is non-refundable.
- **Library/Hostel Fees:** In case the student does not take the hostel or library services, no refund will be made for these charges after the commencement of the session.
- **Other Special Fees:** Any other special charges or non-refundable fees mentioned during the admission process will not be refunded.

5. Cancellation Process

To initiate a cancellation and refund request, the student or guardian must submit a formal application to the college's administration office, clearly stating the reasons for cancellation. The application must be submitted along with proof of payment (receipt, transaction ID, etc.).

- **Contact Details for Refunds and Cancellations:**

- **Email:** jcoekuran@gmail.com
- **Phone Number:** 9960662727
- **Office Address:** Gat No. 441 A/P- Kuran Tal-Junnar Dist-Pune

6. Exceptional Cases

In case of any extraordinary circumstances such as medical emergencies or personal reasons, the institution may review the cancellation and refund request on a case-by-case basis and may offer partial or full refund depending on the situation.

7. Disclaimer

The institution reserves the right to update, modify, or revise this Refund and Cancellation Policy at any time, with prior notice to the concerned parties.